

**LITCHFIELD BOARD OF EDUCATION**  
**REGULAR MEETING**  
**DECEMBER 21, 2016**

A regular meeting of the Litchfield Board of Education was held on Wednesday, December 21, 2016, at 7:00 p.m. in the Litchfield High School Library Media Center.

Present were: Mr. Simone, Chair; Ms. Carr; Ms. Fabbri; Ms. Stone; Mr. Bongiorno; Mr. Clock; Mr. Falcetti; Mr. Shuhi; and Mr. Pavlick at 7:20 p.m.

Also present were: Superintendent Turner; Mr. Fiorillo; Ms. Haggard; Ms. Della Volpe; Ms. Kubisek; Ms. Murphy; Mr. Ammary and the press.

**Approval of Minutes**

MOTION made by Ms. Carr and seconded by Ms. Fabbri: to approve the minutes of the regular meeting of December 7, 2016 as submitted with the following correction. On page 3563 in the 6<sup>th</sup> paragraph change “Superintend” to “Superintendent.”

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Payment of Invoices**

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: approve the payment of FY 2016-17 invoices on Accounts Payable warrant # 2017-13 dated 12/22/2016 in the amount of \$214,743.66.

MOTION carried. All votes were in the affirmative. Mr. Simone abstained.

**Public Comment and Correspondence Communications**

- a. STPC –none.  
PTO – none.
- b. LHS Student Council – none.
- c. Litchfield Prevention Council – none.
- d. Litchfield Education Foundation – none.
- e. Other public comment -none.
- f. Correspondence- none.
- g. Administrators’ Report
  - Mr. Ammary – none
  - Ms. Haggard – none.
  - Mr. Fiorillo reported: food service agreement going well; approved contract for another year; 2 other schools are in agreement; auditorium needs; IT reorganization update; different roles for different staff; administrators’ input; review with

committee chair; bids out for oil, security for parking lot; energy pricing taking place; savings in lighting going to loan payment; and \$100,000 savings in 4 years if rates stay the same.

- Ms. Della Volpe reported: holiday gift distribution; family needs for holidays; buying items for families; Children's Fund donated \$5,000; donations given from semi-formal dance; donations from Congregational Church and Knights of Columbus; donations from community used; one family received 5 bikes; 57 families helped; \$1,000 in gift cards; and tremendous effort from two staff members who want to remain anonymous.
- Ms. Kubisek reported: successful band concerts; chorus concert tomorrow night; jazz band performance; successful fun night last Friday; successful drive for hats and gloves; and thanks to Board for delicious cookies for the holidays.
- Ms. Murphy reported: holiday concerts held last week, successful chorus concerts held; and thanks to Ms. Kubisek for inviting L.I.S. to watch the holiday concerts given by the MS students.

**Superintendent's Report** –none.

**Old Business** – none.

**New Business**

a. Teacher Resignation.

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to approve the resignation of Alejandro Mejia with regrets effective January 7, 2017.

MOTION carried. All votes were in the affirmative. There were no abstentions.

b. Teacher Retirement.

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to approve the retirement of Nancy Yurgelun with thanks and regrets as of January 25, 2017.

Mr. Pavlick arrived at 7:20 p.m.

c. District Improvement Plan.

Superintendent Turner presented a PowerPoint and reviewed the following: purpose of continuous improvement planning; Board goals aligned with Improvement Plan; district mission; theory of action; include one goal from 3<sup>rd</sup> grade CS; focus areas; strategies; 6<sup>th</sup> grade goal from LIS; 8<sup>th</sup> grade goal from MS; HS include Algebra II and graduation; student achievement positive

choices; walkthrough done to calibrate the administrators; valuable conversations; PD with student engagement; coordinators become instructional leaders; student safety and social emotional needs; data comes from survey; administer survey in spring; and communication to stakeholders.

Board members discussed: difficult to achieve when include “all” students; could state, “students will,” and job well done in improvement plan.

### **Committee Reports**

Curriculum, Programs and Personnel - none.

Facilities and Technology Committee - Mr. Bongiorno reported the capital amount for the Board is limited; fiber approved; stair treads and flooring approved; public works includes lighting.

Board members discussed: fees charged for facilities usage; could be used for auditorium improvements; capital items pushed to 2020-2022; 3.3 million dollars for capital; \$49,500 for Board of Education; bathroom out; doors out; CS front doors in; sidewalks in; HS locker room flooring; CS air conditioning issues; \$516,000 fire trucks and EMS; public works gets rest of money; ambulance funding; bathrooms through operating budget; memo through State department; limit to towns 2.5%; state statute; limit municipalities; issues with limiting by the State; land survey done by town; WFSB comparison with towns, Litchfield 24<sup>th</sup>, Wamogo 91<sup>st</sup>; and Wamogo budget 15%.

Finance Committee - none.

Policy – none.

### **Policies**

a. Second Readings

i. Policy # 3541.1 Eligibility for School Transportation.

MOTION made by Ms. Carr and seconded by Mr. Clock: to approve policy # 3541.1 Eligibility for School Transportation as amended.

MOTION carried. All votes were in the affirmative. There were no abstentions.

ii. Policy # 5131.1 Bus and Van Conduct.

MOTION made by Ms. Carr and seconded by Mr. Clock: to approve policy # 5131.1 Bus and Van Conduct as revised.

Litchfield Board of Education Meeting, December 21, 2016

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MOTION carried. All votes were in the affirmative. There were no abstentions.

iii. Policy # 5131.6 Alcohol Use, Drugs and Tobacco

MOTION made by Ms. Carr and seconded by Mr. Clock: to approve policy # 5131.6 Alcohol Use, Drugs and Tobacco as revised.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Ms. Carr and seconded by Mr. Bongiorno: to move to Executive Session at 7:45 p.m. to discuss personnel.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Executive Session**

Present were: Mr. Simone, Chair; Ms. Carr; Ms. Fabbri; Ms. Stone; Mr. Bongiorno; Mr. Clock; Mr. Falcetti; and Mr. Shuhi.

Invited to attend were Superintendent Tuner, Mr. Fiorillo, Ms. Murphy and Ms. Kubisek.

Returned to public session at 8:29 p.m.

MOTION made by Mr. Falcetti and seconded by Ms. Carr: to hire Donna Merritt for the L.I.S. Library Media Specialist position.

MOTION carried. Ms. Carr, Ms. Fabbri, Mr. Bongiorno, Mr. Falcetti, Mr. Shuhi and Mr. Simone voted in the affirmative. Ms. Stone and Mr. Clock voted in the negative.

MOTION made by Mr. Falcetti and seconded by Ms. Fabbri: to adjourn the meeting at 8:31 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully submitted,



Donald R. Falcetti, Secretary  
Joanne Bertrand, Recording Secretary